



Position Name:
Program Quality Intern

Who we are:

MSA is a socially-driven international development consulting firm. We provide innovative solutions for the private sector, government and civil society to improve, measure, and communicate the economic and social impacts of their investments. We believe market dynamics have a strong impact on how people live their lives. Our vision is to improve economic systems in order to reduce poverty. We recognize complexity and as such, use a systems approach to design solutions that work within dynamic environments.

We take a bespoke approach to every engagement, developing tailored and contextually rooted services for clients in the international development space across our core service areas:

- RESEARCH – Market and Applied Research
- PERFORM – Strategic and Adaptive Management
- MEASURE – Results Measurement and Evaluation
- EMPOWER – Inclusive Business and Economic Empowerment.

Since 2009 we have worked with a wide variety of clients and partners in dozens of countries across six continents.

MSA 's VALUES

EXCELLENCE

We believe in what we do – it's why we're here. Our work reflects our passion.

DISRUPTION

We're here to do development differently – more empowering, more systemic, with more proof.

HUMILITY

We see self-awareness as a prerequisite to learning. We embrace our mistakes as means to improvement.

HUSTLE

Good things don't come to those who wait. We drive networking and new business the same way we drive innovation – restlessly.

COLLABORATION

We're better together, drawing on each other's viewpoints and experiences to deliver for clients. Working in teams is core to our identity.

CELEBRATION

We work hard and life gets hectic – we take time to celebrate and enjoy it. Otherwise, what's the point?

Our work:

At MSA, our staff build results measurement systems for development programs, social enterprises and impact investors; we research power dynamics and their influence on market behaviors; train client staff to think more systemically about the problems they seek to address; pitch MSA's services to new potential clients; write thought pieces; and brainstorm new approaches to old problems. Regardless of task, our focus on disrupting the status quo to apply new solutions demands critical engagement.

Who we want:

We are looking for a driven graduate student or recently graduated professional with international development focused research experience and an energizing attitude to support our team in the position of part-time Program Quality Intern in the Denver, Colorado office. We are looking for sharp candidates who have a desire to continuously expand their knowledge base while helping MSA propel forward to remain at the leading edge of our field. The position will report directly to a Senior Managing Consultant.

MSA is growing – this opportunity offers significant opportunity for the successful candidate to grow with us, assuming progressively greater responsibility with MSA.

We are looking for someone who finds fulfillment in:

- **Researching and learning new approaches** – Provide research support (e.g., identifying relevant sources, critically reviewing, synthesizing key points) and categorize into relevant topics (e.g., measuring results, building learning systems, economic empowerment).
- **Communicating in writing** – You will be communicating with team members in writing on a regular basis. Along with general office communication, a large part of your role will be to distill complex research and ideas into simple language that can be included in reports (or will be used) to support current projects.
- **Polishing and editing** – We believe in what we do. Our work and productivity reflect our passion. We want another team member to believe the same! You will be asked to support team members to polish and help finish their work products to ensure high quality writing and presentation.
- **Solving problems efficiently** – Provide administrative and recruitment support, including processing expense reports and assisting with webpage edits. Where possible, we are always looking for a better way to do things and welcome new ideas for process efficiencies.
- **Being an energizing collaborator** – Bringing a positive, solutions focused attitude to the table when you work within our teams is important to us.
- **Being flexible** – We may ask you to assist with various office tasks as needed.

Requirements:

- Enrolled in or recently graduated from university in a relevant field (e.g. economics, international affairs, international development, business administration, social work)
- Very detail oriented and meticulous
- Strong critical thinking and writing skills
- Understands secondary research methods
- Interest in and passion for a career in international development
- Strong interpersonal skills
- Capacity to take initiative and be a self-starter
- Preference for candidates with monitoring & evaluation and/or economic empowerment and gender experience

Other Information:

This is an hourly, part time position reporting to a Senior Managing Consultant, located in the Denver, Colorado office. This position will work 2 days per week (16 hours total), compensated at \$10 per hour.

Application Details:

Deadline to apply is November 27, 2017. To apply, please send your current CV to

opportunities@marketshareassociates.com, indicating the position title "Intern" in the subject line.

Please also include a cover letter (maximum one page) answering the following questions:

- 1) How is this position a fit for you?
- 2) List the five things, in order of impact, that you would bring to MarketShare Associates to take us to the next level.
- 3) Which of our values most resonates with you, and why?
- 4) What are 4 words your friends would use to describe you?